

Construction Management RFQ

Questions/RFIs:

1. What is the duration of this agreement for professional services?

It will be a one-year contract, renewable.

2. The positions listed in the RFQ are: Daily Project Manager, General Inspector, Scheduler, and Estimator. Please confirm whether only these positions are required to submit in this proposal.

Interested bidders should propose positions of team members / experience that can provide services fulfill the requirements of the proposal. We anticipate multiple construction projects will run simultaneously; therefore, multiple project managers should be available.

3. When is the proposed start of work (for the first project)?

We anticipate awarding the contract by late Summer 2023 and anticipate using the services provided by this contract by Q3 or Q4 of 2023.

4. What fee / cost structure should we provide in the absence of specific project information?

Interested bidders are to develop a proposed staff and hourly fee structure with estimates of number of hours needed for projects in the following ranges of construction cost. Alternatively, interested bidders can provide a cost structure based on a percentage fee based on the same ranges of construction costs. Please also submit an hourly rate sheet for key personnel, indicating whether the staff is from a majority firm or a WBE firm or MBE firm listed in the City's OEO registry. As part of the response, please indicate the percentage your team commits to providing from MBE and WBE firms.

	Construction Cost
1	Up to \$1,500,000
2	\$1,500,001 - \$2,000,000
3	\$2,000,001 - \$4,000,000
4	\$4,000,001 - \$7,000,000
5	\$7,000,001 - \$10,000,000
6	\$10,000,001 - \$15,000,000
7	\$15,000,001 - \$25,000,000
8	Over \$25,000,000

5. Are there any required forms/appendices for this submission other than those included in Attachments A through D?

No.

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6. Please confirm whether we are using the MBE and WBE participation goals for Professional Services rather than Construction Services.

Interested bidders are instructed to provide commitment to the participation goals for Professional Services.

7. The RFQ does not specify any format requirements. Are there any proposal format requirements (font size, page limit, etc.) that we are to adhere to?

Please use your professional judgement to provide as much information to adequately address the items listed under "Proposal Requirements" along with submitting the necessary attachments.

8. In reference to Attachment D – Rebuild EOP, please confirm whether a Minority Business Enterprise firm submitting as the prime proposer is required to include a Woman Business Enterprise firm with their submission.

As outlined in the EOP, interested bidders are to submit commitment to reaching both the MBE and WBE professional services goals.

9. Please confirm if section 2D and 4.4 should be used to determine fee (i.e., rate x hours for all professionals that will be associated with the project)? Please also confirm if the fee proposal should be based on a one-year or two-year engagement?

Yes. It should be based on a one-year engagement.

10. Are you planning to contract more than one consultant?

PRA reserves the right to contract with more than one consultant team.

11. Is a consultant eligible to submit a proposal if they did not attend the mandatory pre-proposal meeting, but have a subconsultant team member who was in attendance?

Interested bidders who will bid as the prime consultant needed to be on the mandatory pre-proposal meeting. Subconsultant team members are not required to have attended the meeting.

12. Will the PRA consider hiring more than one vendor through this RFQ?

See answer to Question 10.

13. Will the PRA consider utilizing the vendor or selected vendors for other projects at the PRA outside of Rebuild Projects?

It is possible.

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14. The start and end date seems like they are moving, if that is the case how can a bidder give a firm total price? Would the PRA consider just hourly rates?

See answer to Question 4.

15. Does an MBE have to hire a WBE and vice versa?

See answer to Question 8.

16. A lot of time the City says it will make a selection of vendor in 30 days, and yet six months later no selection, how quickly is the PRA prepared to move on this?

PRA intends to review bids and make a determination of the proposals in short order. We anticipate awarding the contract by late Summer 2023 and anticipate using the services provided by this contract by Q3 or Q4 of 2023. Please refer to the "Reservation of Rights" section of the RFP for more details on PRA's position.

17. Is there a selection Committee, what is the makeup of the selection committee in terms of number of people and where they sit, PRA, PHDC, Rebuild?

Yes, there is a selection committee that will be made up of representatives from PRA and Rebuild.

18. Can you release names, firms and emails of all attendees to the pre-bid meeting? Can you indicate MBE or WBE if you have that info?

Only names of the attendees of the Pre-Submission Meeting are available. That list is on the PRA website posting.

19. Pages 6-7 of the RFQ state, "Please provide a proposal for all required professional services outlined in the scope of work, including a staffing plan, if submitted by a firm, with associated hourly rates and a total cost for services..." Because the individual parameters of this project are not yet established, the total cost cannot be determined. Is it acceptable to provide only the hourly rates?

See answer to Question 4.

20. Page 7, item 4 of the RFQ states, "Fee for Services. Provide as much detail as possible including hourly rates of individual(s), the estimated hours required to complete the process tasks, and a total other cost items included in your proposal." Because the individual parameters of this project are not clearly defined, the total cost or number of hours cannot be determined. As with the above question, is it acceptable to provide only the hourly rate?

See answer to question 4.