



## Request for Qualifications Approved General Contractors/Construction Managers

### SUBMISSION PACKAGE COVER SHEET

**Submission Deadline:** September 28, 2025, 11:59 PM EDT

**Submit Completed Application to:** [PHDCHousingFinance@phila.gov](mailto:PHDCHousingFinance@phila.gov)

**Format:** All documents must be combined into a single PDF file

#### Respondent Information

|  |  |
|--|--|
| Company Name:                              |  |
| Primary Contact Name:                      |  |
| Title:                                     |  |
| Email Address:                             |  |
| Phone Number:                              |  |
| Company Address:                           |  |
| Philadelphia Business Privilege License #: |  |

#### Pre-Qualification Category (Check All That Apply)

\$0 – \$2,000,000

\$10,000,000 – \$35,000,000

\$2,000,000 – \$10,000,000

Over \$35,000,000

## Required Documentation Checklist

- ☐ 1. Submission Package Cover Sheet (this completed form)
- ☐ 2. Project List (Attachment B)
- ☐ 3. Philadelphia Tax Status Certification (Attachment C)
- ☐ 4. Campaign Disclosure Form (Attachment D)
- ☐ 5. Financial Information
- ☐ 6. Licenses/Certifications
- ☐ 7. OSHA Compliance Summary
- ☐ 8. Organizational Chart & Resumes
- ☐ 9. Bond Capacity: single/aggregate
- ☐ Joint Venture Agreement (if applicable)

## Acknowledgment

I hereby certify that the information provided in this application is true and complete to the best of my knowledge, and that our firm understands and agrees to meet PHDC's insurance and bonding requirements prior to executing any contract resulting from this RFQ.

Authorized Signature: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Date: \_\_\_\_\_