
MEMORANDUM

FROM: Steve Cusano, Esq., Senior Counsel

RE: Philadelphia Land Bank May 12, 2020 Board Meeting
Remote Board Meeting Notice, Attendance, and Comment Procedures

DATE: May 5, 2020

A meeting of the Board of Directors of the Philadelphia Land Bank ("Land Bank") is currently scheduled for **Tuesday, May 12, 2020, to commence at 10:00 A.M.** Because of the closure of Land Bank offices in connection with the Covid-19 emergency, this meeting will be held remotely using WebEx and may be joined and viewed by the public at the following link:

<https://philagov.webex.com/philagov/onstage/g.php?MTID=e8cd351b4fc8e2abd389f7f424163de29>.

The Board agenda and packages will be available to view five (5) days prior to the Board meeting at <https://phdcphila.org/who-we-are/boards/philadelphia-land-bank-board/>.

Public comment may be received with regard to those matters posted on the agenda prior to, and during, the Board meeting. If you are joining and viewing the Board meeting through the WebEx link above, you will be able to submit your questions live during the Board meeting through a "question and answer" window on the web interface. If you would like to submit any questions or comments prior to the Board meeting, you must email the following information to steve.cusano@phdc.phila.gov by 1:00 p.m. on Monday, May 11, 2020:

- Full name/company affiliation;
- Contact information;
- Identify the item/resolution that you are addressing; and
- Provide your question(s)/comment(s) in a clear and concise manner.

With respect to those members of the public who submit the above information within the required time frame, your question(s)/comment(s) will be read at the Board meeting and answered or addressed to the extent they can be. The Board Chair may limit repetitious question(s)/comment(s).

If possible, the Board meeting will be recorded and made publicly available within thirty (30) days. If you have question(s)/comment(s) following the conclusion of the Board meeting, please submit as described above and they will be addressed to the extent possible at the next scheduled Board meeting.