

Minority Developer Program Cohort 2 Request for Qualifications Questions and Answers

1. For the taxpayer's name on the Tax Status Certificate Form, should I add my name or is it my company name?

Company and personal name if applying as an incorporated entity. Personal name if not incorporated.

2. For the project list spreadsheet, there are two fields that refer to Public Land Y/N and public land address. Why are there two address fields in that row?

List addresses in a development in column B. If a subset of those addresses were purchased public land, then list them in column L.

For example, if the project address was 1000-1014 Main Street and 1014 Main Street was the only parcel that was purchased public land, then the full address would be listed in column B and the public land address would be listed in column L.

3. We have not filed our 2022 taxes yet, but filed an extension and will file on June 20th. Are we able to submit the tax returns at a later date?

No. If your 2022 taxes are not yet filed, submit your 2021 and 2022 taxes.

4. We have multiple LLCs owned and operated by the same owners. Is it acceptable to submit multiple tax returns for all LLCs?

Yes.

5. I am a woman from Spain. As a Latino woman, I fall under both categories "minority group" and "women group". I have the WBE certificate, but I do not have the Minority certificate and my business is 100% women owned. I would like to confirm if I can apply as a women owned business.

Yes.

6. I recently moved to Philadelphia and my current WBE is from New York City. Do I need to also get a certificate as a WBE from any institution in Philadelphia or PA? If yes, could you please confirm which organization I should be getting the certificate from? City, State or Federal?

No.

7. I see some of the exhibits are in excel format. Should we submit on excel or PDF format?

Exhibits in Excel format should be submitted in Excel format. Exhibits in PDF format should be submitted in PDF format.